



City of Albuquerque

Legislative File Number EC-06-145 (version 1)

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## City of Albuquerque

Martin J. Chávez, Mayor

### INTER-OFFICE MEMORANDUM

**Date:** April 10, 2006

**TO:** Martin Heinrich, President, City Council

**FROM:** Martin J. Chavez, Mayor

Recommendation of Award: RFP05-030-SV, "Program Evaluation Services"

## City of Albuquerque

Martin J. Chávez, Mayor

### INTER-OFFICE MEMORANDUM

**Date:** April 10, 2006

**TO:** Martin Heinrich, President, City Council

**FROM:** Martin J. Chavez, Mayor

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for Family and Community Services Department to solicit Proposals from qualified companies to evaluate the following four programs: "Assertive Community Treatment", "Adolescent Day Treatment", "Child and

Adolescent Early Intervention” and “Housing First”.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers. Nine RFP's were mailed to interested vendors, and four responses were received for the Studies as follows:

Four responses were submitted for “Adolescent Day Treatment” program” and “Child and Adolescent Early Intervention” program. Three responses were received for “Assertive Community Treatment Program” and Two responses were received for “Housing First Program”.

The ad hoc evaluation committee reviewed, evaluated and scored the responses in accordance with the evaluation criteria published in the RFP and unanimously recommends award to UNM for three of the studies and no award for the “Housing First Program” study as it was considered substantially non-responsive. \*Indicates receipt of an additional 5% Local Preference. All respondents received an additional 50 points for participation in the Summer Youth Program. Listed in ranking order are the respondent's final score for each study:

**Assertive Community Treatment Program: (ACT)**

<u>Offeror</u>	<u>Composite Score</u>	<u>Average Score</u>	
<u>Cost: Per Study</u>			
*UNM Institute for \$33,065	3883	971 (Three Studies)	
Social Research			
*Resources for Excellence	2530	633 (Four Studies)	\$48,069
*Prism	2333	583 (Four Studies)	\$49,912

**Child and Adolescent Early Intervention (YDI)**

<u>Offeror</u>	<u>Composite Score</u>	<u>Average Score</u>	
<u>Cost: Per Study</u>			
*UNM Institute for \$33,065	3867	967 (Three Studies)	
Social Research			
*Resources for Excellence	2361	590 (Four Studies)	\$48,069
*Prism	2543	636 (Four Studies)	\$49,912
Corona \$35,805	2548	637 (Two Studies)	

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**Adolescent Day Treatment (HOGARES)**

<u>Offeror</u>	<u>Composite Score</u>	<u>Average Score</u>	<u>Cost: Per</u>
<u>Study</u>			
*UNM Institute for \$33,065	3793	948 (Three Studies)	
Social Research			

*Resources for Excellence	2387	597 ( <i>Four Studies</i> )	\$48,069
*Prism	2543	636 ( <i>Four Studies</i> )	\$49,912
Corona	2438	610 ( <i>Two Studies</i> )	
\$35,805			

### **Housing First (SBHHIO)**

Proposal responses for this study were evaluated and considered substantially non-responsive. The Ad Hoc Advisory Committee unanimously recommends no award for this study at this time.

<u>Offeror</u>	<u>Composite</u>	<u>Average Score</u>	<u>Total Possible Points</u>
<u>Cost</u>			
	<u>Technical Score</u>	<u>Technical Score</u>	<u>Technical Score</u>
<b><u>Per Study</u></b>			
*Resources for Excellence	1780	445	900
\$48,096			
*Prism	1985	496	900
\$49,912			

### **Fund Source: Quarter Cent Public Safety**

I concur with the ad hoc committee's recommendation.

Based on the foregoing, City Council approval is requested. Staff will be available to respond to questions at the appropriate hearings

**Recommended:**

**Reviewed as to Form:**

\_\_\_\_\_  
 Bruce J. Perlman, Ph.D. (Date)  
 Chief Administrative Officer

Robert M. White  
 City Attorney

**Recommended:**

**Recommended:**

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 Valorie V. Vigil, Director (Date)  
 Department of Family and Community Service

Ed Adams (Date)  
 Chief Operations Officer

Attachments: Copy: Approved Recommendation of Award Memo  
 Copy: Approved Ad Hoc Advisory Committee Memo  
 Copy: RFP

Copy: Ronn D. Jones, DFAS, Purchasing Officer  
 File: RFP05-030-SV

